

Frequently Asked Questions

How do I register my vehicle?

Login to myTFC. On the left side of the page click "Forms Online" Under "Safety & Security" click "Register Your Vehicle" and from there fill out the form.

How are parking lots assigned?

Parking lots are assigned on a first come-first served basis and based on where you are living. Once vehicle registration opens for the school year, the earlier you register your vehicle the more likely you will be assigned a lot close to your dorm.

I received a ticket, how do I pay it?

Tickets received after your warning (first citation of the **school year**) will be charged to your student account. If you want to just pay it off you may go to the business office to do so, otherwise you will pay it with your school balance.

I was following the rules; I should not have received this ticket. What do I do?

We do not want you to pay for a ticket if you did not break the rules.

If you were following the parking and traffic regulations, but received a ticket you may submit a citation appeal. It is a form filled out online. You can find it by logging in to myTFC. On the left side of the page click "Forms Online" Under "Safety & Security" click "Citation Appeal Form" and fill out the ticket information and at the end give an explanation for your appeal. You have **7 business days** to submit your appeal.

My friend was borrowing my car and got a ticket, do I have to pay it?

The person who registers the vehicle is responsible for that vehicle and any citations issued to it. If your friend borrowed your car and received a ticket, it will be charged to your account. It is up to you to have your friend pay you back or speak with student accounts. We cannot move charges to another student's account.

How much is a ticket?

For registered vehicles, the first ticket you receive during a **school year** is a warning. You will not have to pay it. (Unregistered vehicles forfeit their warning and all tickets for that vehicle will be charged to the student).

Fines depend on the violation:

- \$25 for parking in a student lot you are not assigned to, failure to display a valid permit, and moving violations.
- \$50 for parking in reserved (yellow lines), visitor (red lines), or a non-parking area.

The above fines will double after the 5th ticket.

- \$100 for parking in handicap (without proper identification) or fire lane.

My car is in the shop so I have a temporary vehicle, what do I need to do?

Email us at security@tfc.edu ASAP. We will need the license plate number of your temporary vehicle and the dates you will be using the temporary vehicle. We can issue you a temporary pass that will sit on the dash of the temp vehicle.

You may park in your assigned lot or O lot. You are subject to being ticketed when you do not have a permit displayed.

I got a new vehicle, what do I do?

You have **THREE DAYS** to register a new vehicle from the day it arrives on campus. You can just fill out the vehicle registration form on myTFC. If you are able to cleanly remove your permit from your old vehicle and move it to your new vehicle, please do that **and let us know**. If you need a new permit, let us know, we will get you a new one.

I have a lot of stuff to load/unload from my car, can I please just park in the fire lane/handicap next to my dorm to load/unload everything? It will only take 5 minutes...

Parking in a handicap spot without a handicap pass or parking in a fire lane at any time is against the law. A vehicle in a fire lane is a major safety issue. In the case of an emergency the owner of the vehicle parked in the fire lane is liable. Therefore, if your vehicle is in a handicap spot or fire lane it is subject to being ticketed.

That being said, if you leave your engine running and turn your hazard lights on it signals to the guards that you are actively loading/unloading and your vehicle can be moved quickly in case of emergency. If the engine and hazard lights are on we will give you time to load/unload.

On nights/weekends can we park wherever we want?

No. All student lots are reserved 24/7. Example: if you are assigned to K lot and are visiting a friend in the terraces you may **NOT** park in G/E/H. Other than your assigned lot, you may only park in N lot and reserved spots (yellow lines):

- Sunday-Thursday 5pm-12:30am
- Friday 5pm-Sunday 12:30am

I keep hearing that we get a free appeal each semester, is this true?

This is a common misconception. There are no free appeals, however the first ticket of the **SCHOOL YEAR** is considered a **warning**, and is not charged to the student account. All citations look the same whether it is a warning, charged ticket, or double fine.

Where do I park when my assigned lot is full?

If your assigned lot is full, park in O lot. This will ensure that you are not subject to getting a ticket. If you park in another student lot, you are subject to getting a ticket, and are doing to another student what was done to you by displacing them from their lot.

If you have any other questions, concerns, or need clarification please email us at security@tfc.edu.